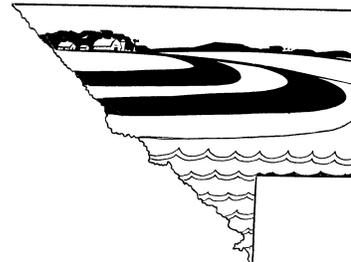


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting November 6, 2017

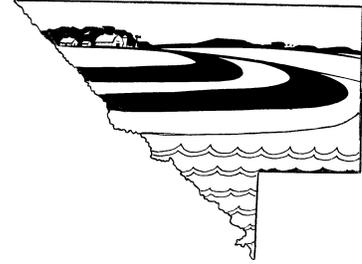
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Scott Roelofs at 3 p.m.
 - Members **present**: Schuler, Roelofs, Trager, Eisenlohr, Sunderland
 - Others **present**: SWCD staff: Desirae Sharp, Zach Bothun; NRCS: Shantel Lozinski; County Commissioners: Jeff Lopez, Matt Gilbertson
2. M/S/P Eisenlohr, Sunderland approve the agenda/with additions.
3. M/S/P Schuler, Sunderland approve the October minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **Old Business:**
 - Desirae discussed the information received on the MDA Well Testing Nitrate Program. The duty of the SWCD would be to create the mailing list and provide technical support to landowners. The information would be made available for use by the SWCD. The money the district would receive from the project would be approximately \$1200. It was discussed and decided that this Program would be a better fit for JoAnn and the water plan as JoAnn has access to the needed mailing list and works with well information already. The information received is more beneficial to her and the waterplan and the SWCD could still have access to most of the information through the waterplan.
 - M/S/P Schuler, Eisenlohr approve to give the project to JoAnn if allowable by the MDA, if not allowable, SWCD will accept the project and sub it out to JoAnn.
6. **New Business:**
 - MASWCD Annual Convention registration is due: those attending are Sunderland, Trager, Sharp, Bothun, and Sletta.
 - Annual convention auction items were discussed. Area II is hosting and it has been recommended that each office bring 2 items for the auction.
 - M/S/P Trager, Eisenlohr approve to spend \$200 or less on auction items for the annual convention.
 - Desirae discussed a change needed in our Operational Agreement with NRCS. A maintenance plan is not feasible to put on NRCS' printer/copier. It is recommended to resubmit with an *in house* agreement where the SWCD will pay up to \$3000 in repairs, maintenance, and supplies for the unit as part of the contribution agreement.
 - M/S/P Sunderland, Schuler approve proposal of the in house agreement.
 - The WCTSA Joint Powers Agreement and Resolution were read and discussed.
 - M/S/P Sunderland, Trager approve to pass the JPA and the Resolution.

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- New WCTSA billing was discussed. Board and staff find it beneficial to see an amount of hours worked and cost of those hours as they decide what to pay the WCTSA. These statements will be issued on a quarterly basis. The SWCD is not required to pay the full amount but must respond to each statement within 45 days.
- CRWP billing issue was discussed. Board would like to see old agreements prior to deciding what to pay and do not feel 2017 should be charged double. Board would like to see a new agreement in place for 2018.
- 2018 Wages were proposed by staff. It was decided that the personnel committee would meet and discuss. Personnel committee will remain the same, with Ray replacing Larry.
- Desirae read Tom Warner and Tom Sletta's monthly report in their absences.

Zach's Report:

- Zach reported his monthly activities and updates that include but are not limited to: buffer compliance waivers & measurement requests, tree plans & orders, County Board mtg on county buffer ordinance, seed/seeding requests & proposals for fall/spring, county safety training on 10/5, MDA teleconference to discuss districts roles & responsibilities, fall seed delivery/pick up and dormant seeding started, discussed last minute cost share, CRP, and CREP with landowners in regards to buffer law compliance, one mowing job on a CRP site that was interseeded this spring, wrote the NLMP RFT in conjunction with our ECWMP Policy, RFP for nonstructural practices technical assistance/training, Catholic cemetery hillside erosion project, sold trailer, CRP measurement & flagging, and fall dormant seeding.

Shantel's Report:

- Shantel reported her monthly activities and updates that include but are not limited to: operational agreement, cultural resource review on 2018 EQIP projects, CSP interviews, CRP plan writing, CSP acreage checking, CSP acreage loss mods, EQIP payments, commencement mods for Schow and Lee projects, Schow project preconstruction meeting, and following up on project leads. Shantel also noted that DCs will be attending the MASWCD Convention and that 4 staff will be renewing and getting LincPass cards on Nov. 14.

OTHER:

***Next Meeting: December 12, 2017 at 9:00 a.m. at Valentino's, Downtown Monte
***if you are unable to attend this meeting please call the office staff as soon as
possible******