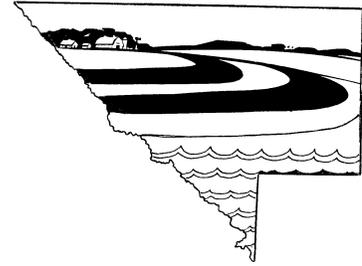


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting October 2, 2017

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

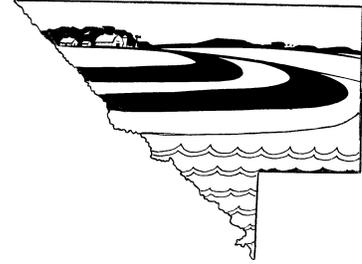
1. Meeting was **called to order** by Chairman Scott Roelofs at 3 p.m.
  - Members **present**: Schuler, Roelofs, Trager, Eisenlohr, Sunderland
  - Others **present**: SWCD staff: Desirae Sharp, Zach Bothun, Tom Sletta, Tom Warner; NRCS: Shantel Lozinski; County Commissioners: Jeff Lopez, Matt Gilbertson
2. M/S/P Sunderland, Eisenlohr approve the agenda/with additions.
3. M/S/P Schuler, Trager approve the September minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **New Business:**
  - Desirae discussed the acceptance of our Operational Agreement. The Chippewa SWCD was awarded 4 computer/telephone seats, in exchange for the items listed in the agreement. The agreement lasts 1 year.
  - Desirae noted that due to gaining an extra computer seat. A USDA approved laptop will be needed for Tom Sletta. Tabor Hoek said BWSR has some available and we are supposed to be receiving one to use for 3 years.
  - Desirae noted that our 2016 audit is complete. The draft has been reviewed and final copies have been sent to the Office of the State Auditor. Copies will also be sent to the office.
  - Desirae proposed renewing our membership with NACD for Fiscal Year 2018 (Oct 1, 2017-Sept 30, 2018).
    - M/S/P Schuler, Sunderland approve to renew membership at the Gold Level (\$775)
  - Tom W. discussed a corrective actions transmittal for the Fagen Farms RIM site.
    - M/S/P Sunderland, Schuler approve to send letter agreeing to corrective actions proposal.
  - Tom W. discussed the need to submit a request to extend the J. Lee DRAP project due to river conditions.
    - M/S/P Schuler, Eisenlohr approve to submit extension request.
  - Tom W. requested permission to sign off on allowable buffer extensions from Oct. 2, 2017-November 1, 2017 as there will not be another meeting to approve them at prior to the state law deadline.
    - M/S/P Schuler, Eisenlohr approve to give Tom W. authority to approve allowable extensions until November 1, 2017.
  - Board and staff had a discussion on the MDA Well Testing Nitrate Program they have asked us to partner in. Program would take place in 2018. Three townships in

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Chippewa County (approx. 515 homes) are the projected area. Board would like to know more information about project, cost/payment, and how much information would be shared with us to utilize if needed.

### **Tom W. Reported:**

- Tom discussed his monthly activities and gave updates on:
  - DRAP: waiting for mussle contractor for J. Lee; project will likely be pushed back
  - RIM: worked on Rim ownership change forms, worked on corrective actions transmittal for violation on RIM easement by Maynard, looked at water control structure on RIM site to see if it's blocked
  - BUFFERS: landowner walk ins, cost share is encumbered, creating wait list, look at sites for buffers with landowners, buffer waivers/extensions
  - WCA: worked on WCA tile drain requests, CC solar project review
  - TREES: working on a couple tree plans, see several landowners about trees.

### **Zach's Report:**

- Zach reported his monthly activities and updates that include but are not limited to: seed/seeding proposals and orders for fall, buffer contacts, extension waivers, cost share policy & NLMP request form, tree plans & estimates for next spring, CRP/CREP proposals/contacts in conjunction w/ buffer law, CRWP LWG meeting discussing governance and 1W1P, 5<sup>th</sup> grade field days, and county safety training coming up.

### **Tom S.'s Report:**

- Tom reported his monthly activities and updates that include but are not limited to: buffer cost share (cost share money is encumbered, taking names for wait list), Governance 101 training, DNR observation well reading, CRP proposals, 5<sup>th</sup> grade field days, and cover crop field day.

### **Shantel's Report:**

- Shantel reported her monthly activities and updates that include but are not limited to: 10% CSP spot checks, soon be working on CSP payments, 1026s (about 60 backlogged), CRP seed tag checks, CRP practice certification, investigation new CRP plans, CSP CAET interviews, CRP (no movement since May 3<sup>rd</sup>), operational agreement, and started lincpass for Tom S.

### **OTHER:**

***Next Meeting: Nov. 6, 2017 3:00 p.m., Chippewa Room, Courthouse basement  
\*\*\*if you are unable to attend this meeting please call the office staff as soon as possible\*\*\****