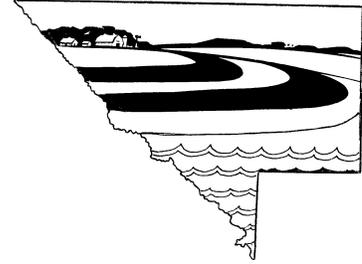


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting December 14, 2015

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Steve Sunderland at 9 a.m.

Members **present**: Schuler, Sunderland, Kittelson, Eisenlohr, Roelofs

Others **present**: SWCD staff: Tom Warner, Desirae Sharp, Zach Bothun; NRCS staff: Shantel Lozinski, Mike Timmerman; County Commissioner: Jeff Lopez; Minnesota State Legislators: Senator Lyle Koenen, Representative Tim Miller

M/S/P Schuler, Kittelson approve the agenda/with additions.

M/S/P Kittelson, Eisenlohr approve the November minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

State Legislators discussed with and answered questions for the board about the new state Buffer Law. Also discussed was DNR, BWSR, SWCD and ditch authority's intended responsibilities within the law.

Staff reports

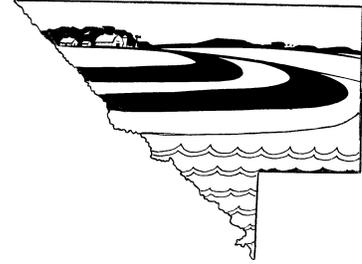
Tom reported:

- Tom gave an update on the DRAP funding.
 - 8 sites totals \$201,355
 - 2 of the sites are also signed up for EQIP
 - Have been out surveying with Luke from the WCTSA on sites
- Tom seeded 2 CRP sites.
- Tom has been drawing tree plans.
- Tom is working with 2 RIM sites to fix/maintain water control structures.
- Tom noted that the 1026 contribution agreement is done at the end of December. He and Desirae have done 50+ 1026's and will have about \$15,000 to turn in.
- Tom has been working on tile drain requests.
 - Wrote up and sent a WCA Notice of Decision to a landowner.
- Tom noted that for the buffer law
 - Public waters need to be established by Nov 1, 2017
 - Public drainage systems by Nov 1, 2018
 - Local requirements/standards developed by July 1, 2017

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Desirae reported:

- Desirae reported that we had 3 staff and 3 board members attend the MASWCD Annual Convention. The convention was very knowledgeable this year and there was over 700 attendees.
- Desirae discussed our Nursery Dealer License. This license is required for our tree program and is based off of the annual sales from the previous year.
- Desirae noted that we have begun putting together this year's annual report.
- Desirae noted that BWSR updated their Allowable/Unallowable Cost Policy. Copies were given to the supervisors to review the changes.
- Desirae discussed year end financials and 941's.
 - M/S/P Kittelson, Schuler approve to have Dana F. Cole & Company do our year end financials and 941s.
- Desirae noted that Julie Krebs would be having a BWSR Grant Training in the Assembly Room at the Courthouse on January 6th.
- Desirae requested to attend a meeting in Jordan, MN for the GASB 34 and PERA changes for year-end financials.
 - M/S/P Kittelson, Schuler approve hotel, travel & meals to attend.

Zach Reported:

- Zach reported that he has finished the dormant seedings.
- Zach noted that RIM Easement holders have been in discussing re-seedings, food plots, etc.
- Zach reported that he has been working on CRP proposals.
- Zach has been doing buffer compliance survey.
- Zach winterized equipment and has it stored for the winter.
- Zach has been doing pheasant action plan mapping-Chippewa Complexes.

Shantel's Report:

- Shantel noted that they have 13 EQIP applications total and that some would be partnered with the SWCD for funding.
- Shantel has been busy with CSP payments/EQIP
- Shantel has been doing more inventory for EQIP leads
- Shantel noted that the cut off for the EQIP sign up was November 20th.
- Shantel has been working on 1026 drainage requests.

OTHER:

Meeting adjourned.

Next Meeting: Jan. 4, 2016 @ 3:00 p.m., Chippewa Room, Courthouse