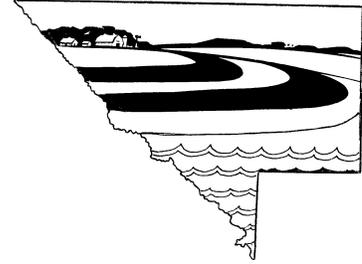


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting January 5, 2015

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Dawn Schuler at 3:00 p.m.

Members **present**: Schuler, Eisenlohr, Sunderland, Kittelson.

Others **present**: SWCD staff: Tom Warner, Desirae Sharp; NRCS staff: Shantel Lozinski, Mike Timmerman; County Commissioners: Matt Gilbertson, Jeff Lopez

M/S/P Sunderland, Kittelson approve the agenda/with additions.

M/S/P Kittelson, Eisenlohr approve the December minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

Molly Barborek, Chippewa County Auditor's Office, came to discuss, explain and answer questions about our health insurance policies.

Staff reports

Tom reported:

M/S/P Kittelson, Eisenlohr approve rotation of officers for 2015 as follows:

Chairman: Steve Sunderland

Vice Chair: Calin Eisenlohr

Secretary: Scott Roelofs

Treasurer: Larry Kittelson

Leg/Training: Dawn Schuler

Waterplan: Larry Kittelson

M/S/P Kittelson, Schuler approve to designate Minnwest Bank as the Chippewa SWCD depository.

- Tom discussed waterway contract
 - M/S/P Sunderland/Roelofs to pay 40% or roughly \$4130 for waterway project in Sparta 26 for Steve Norman.

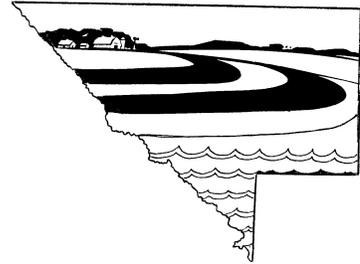
Desirae reported:

- Desirae noted that MCIT is initiating an annual audit of member payroll for 2014.
- Desirae noted MASWCD dues for 2015 are \$2248.70.

CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



- M/S/P Schuler, Kittelson approve to increase wages by 3% for Tom, \$1.25/hour for Zach, and \$.75 per hour for Desirae effective January 1, 2015. Wages to increase 2% for Tom, Zach, and Desirae effective January 1, 2016.
- M/S/P Eisenlohr, Kittelson approve to follow the federal mileage rate.
- Personnel policy updates were tabled for a meeting discussion beginning at 2:00 p.m. on February 2.
- Desirae asked for updated/current emails for SWCD supervisors.

Shantel's Report:

- Shantel did site visits for EQIP applications, no snow.
- 2014 CSP Payments will be working on 2015 payments
- Annual report articles have been written and given to the SWCD
- Made copies for new contract holders
- NRCS has a new State Con. From Florida named Walter Albarran. Colleen Oestrich also retired at year end.
- Cut off for RIM/WRP is January 30th.

OTHER:

-

Meeting adjourned.

Next Meeting: February 2, 2015 3:00 p.m. @ Courthouse
******Personnel Policy Meeting beginning @ 2:00 p.m.******