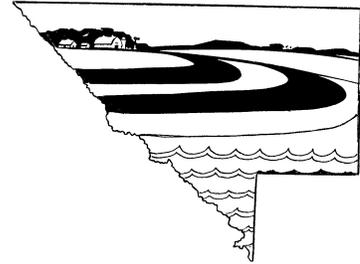


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting January 6, 2020

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Board Chairman Steve Sunderland at 9 a.m.
 - Members **present**: Calin Eisenlohr, Steve Jacobson, Jeff Johnson
 - Others **present**: SWCD staff: Zach Bothun, Desirae Jarett, Tom Sletta, Tom Warner; NRCS staff: Shantel Lozinski; Commissioner, Jeff Lopez
2. M/S/P Jacobson, Johnson approve the agenda/with additions. All in favor.
3. Annual business reorganization was presented. The information is as follows:

- **Rotation of Officers**

	2019	2020
Board Chairman	Steve Sunderland	Calin Eisenlohr
Vice Chairman	Calin Eisenlohr	Michelle Overholser
Secretary	Michelle Overholser	Jeff Johnson
Treasurer	Jeff Johnson	Steve Jacobson
PR&I	Steve Jacobson	Steve Sunderland

- **Committee Assignments:**

- Personnel Committee
 - Steve Jacobson and Steve Sunderland
- WCTSA Joint Powers Board
 - Steve Jacobson with Steve Sunderland as backup
- Hawk Creek Watershed Project
 - Steve Sunderland with Jeff Johnson as backup
- Chippewa River Watershed Project
 - Michelle Overholser with Calin Eisenlohr as back up
- Local Waterplan
 - Jeff Johnson

- **Monthly Meeting Date/Time**

- Currently first Monday of the month at 3 p.m. in the Chippewa Room
- Meeting calendar; time to stay the same
 - January 6, 2020
 - February 3, 2020
 - March 2, 2020
 - April 6, 2020
 - May 4, 2020
 - June 1, 2020
 - July 6, 2020
 - December TBD*
 - August 3, 2020
 - September 14, 2020*
 - October 5, 2020
 - November 2, 2020

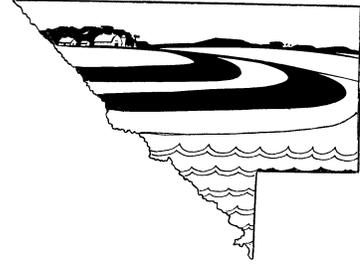
- **Miscellaneous**

- Supervisor Compensation Rate
 - \$75 per day + mileage and reimbursable meals
- Mileage Rate
 - 2020 IRS Standard Mileage Rate: 57.5 cents per mile

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- Official Depository
 - Minnwest Bank
 - Official Newspaper
 - Montevideo American News
 - Agenda
 - Emailed
4. M/S/P Jacobson, Johnson approve the December minutes. All in favor.
5. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
6. **NRCS Report**-Shantel Lozinski:
- NRCS monthly activities and updates reported include but are not limited to: working on getting 1026's caught up; CSP certification/payments; and annual report articles. Shantel also noted the upcoming NRCS all employee meeting, what 2020 looks like for CRP with CCRP and general sign ups, and EQIP 2020 rates.
7. **New Business**
- Desirae discussed paying regular bills as they come in rather than compiling them and waiting for the next board meeting, thus paying late fees.
 - M/S/P Jacobson, Johnson approve to pay all regular bills up to \$1000 as they come in, with review of paid bills at board meeting. All in favor.
 - Desirae gave an update on grant balances.
 - Tom Warner discussed cost share contracts 18-3 and 18-4 LCG. Both contracts are due to expiration of contracts 17-1 LCG and 17-4 LCG. Contract 18-3 for W. Thompson is a 638 water and sediment control basin. Total estimated project cost is \$11,064.42 and proposed cost share amount is \$1958.96. Contract 18-4 LCG for R. Schultz is a 378 pond, sediment basin. Total estimated project cost is \$37,388 and proposed cost share amount is \$28,041.
 - M/S/P Johnson, Jacobson approve cost share projects as presented.

Tom W.'s Report

- Monthly activities and updates reported include but are not limited to: prepared cost share contracts; contacted land owners about tree plantings; worked on WCA reporting; received preliminary design plans and cost estimate for project-sent to landowner and Hawk Creek for possible funding partnership; worked on annual report articles; and worked on filing.

Zach's Report:

- Monthly activities and updates reported include but are not limited to: contacted landowners about seed/seeding and site prep; discussed tree planting plans and proposals; planned/attended Hawk Creek Middle MN 1W1P meetings; and attended CRWA meetings and worked on staff assignments for the WRAPS process/update.

Tom S.'s Report:

- Monthly activities and updates reported include but are not limited to: mapped buffers in elink; read observation wells; mapped food plots for CREP easements and tree rows; and tracked CREP hours.

Next Meeting: February 3, 2019 at 3 p.m., Board Room, Courthouse Basement