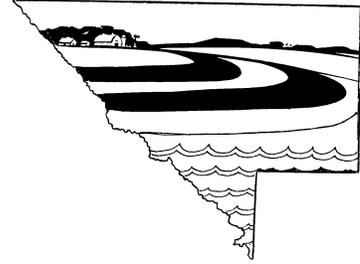


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting November 2, 2020

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

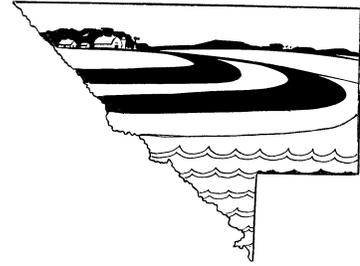
1. Meeting was **called to order** by Chairman Calin Eisenlohr at 3 p.m.
  - Members **present**: Michelle Overholser, Steve Jacobson, Calin Eisenlohr
  - Others **present**: SWCD staff: Desirae Jarett, Zach Bothun, Tom Sletta; NRCS staff: Shantel Lozinski; Commissioner: Matt Gilbertson
2. M/S/P Jacobson, Overholser approve the agenda. All in favor.
3. M/S/P Overholser, Jacobson approve the September meeting minutes. All in favor.
4. Paid bills were presented for ratification.
5. Unpaid bills were presented to be paid.
6. **NRCS Report**-Shantel Lozinski:
  - NRCS monthly activities and updates reported include but are not limited to: CRP status reviews (240); CSP payment reviews/certification/payment; 1026 worked (down to 21 outstanding); and information requests for land auctions. Shantel also noted that the EQIP 2021 sign up deadline has been posted for November 20 for new applications, if funding allows March 5<sup>th</sup> will be the second cutoff. Shantel noted that the bulletin outlines practice payment caps—this will help spread the money out to more applications. Also, EQIP prioritization worksheet listed as High if older application is on file prior to 9/30/2020. As of right now Chippewa has 24 roll over applications and 4 new applications.
7. **Staff Reports**-
  - **District Manager** monthly activities and updates reported include but are not limited to: projects completed as follows: Thompson WASCOD, Schultz WASCOD, Fagen Farms RIM Repair, Schoenecker RIM repair, Fleming RIM repair, Schoenecker well sealing, Christianson grade stabilization, and M. Schultz WASCOD; projects yet to be completed in fall of 2020: Erickson RIM repair, Knott RIM repair, Jacobson WASCOD, and Blume RIM repair; project to be completed in spring of 2021: Masberg RIM repair; several pre-construction meetings, project stake out, site visits, cost share contracts, vouchers, project oversight, final checkouts, and contractor contact; obtained two grant extensions; talked to several people about erosion issues; got list of projects to Ross with WCTSA; talked to Macziewski about ditch erosion; attended Hawk Creek wetland bank prospectus web ex IEP meeting; wrote up Notice of Decision for Andresen Solar Garden south of Clara City; worked on tile drain requests; had conference call on JCD #9; talked to Kane Radel with BWSR about possible bank site; worked on tree plans and attended BWSR Academy online.
  - **Technical Manager** monthly activities and updates reported include but are not limited to: worked on seed/seeding proposals (roughly 120 acres to dormant seed this fall); attended Hawk Creek Middle MN 1W1P Steering Team and Policy Committee meetings; attended Water Plan meeting; serviced CRP measurement sites; worked on tree plans; went on project site visits; working with a few landowners on installing buffers both this fall and next spring; participated in the Area II Managers meeting; finalized fall seed orders;

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updated BWSR Individual Development Plan; participated in the WCMASWCD Area II zoom meeting; and attended BWSR Academy sessions. Zach gave the following update on the Hawk Creek Middle MN 1W1P Steering Team and Policy committee meetings:

- finalizing goals and moving into setting implementation schedule
- working on the draft plan as we go

-will start the governance structure discussion for plan implementation on the Nov. 4<sup>th</sup> PC meeting. Zach gave the following update on the Area II Manager's meeting:

- discussed capacity funding, CWF, and received a legislative update from Sheila Vanney
- provided feedback to MASWCD about where we are at with obtaining local funds, how fast we are spending our grants, etc.

- **District Technician** monthly activities and updates reported include but are not limited to: staked out projects; attended project pre-construction meetings; CREP construction site visit; KDK tree count; started buffer checks; read observation wells; attended BWSR Academy; attended Area 2 meeting; CREP title commitment; uploaded conservation plan; and revised CRP-1.

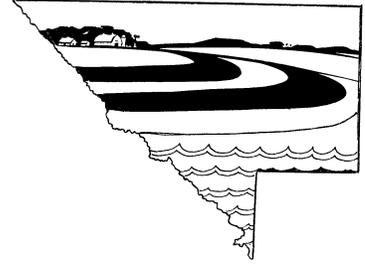
## 8. New Business

- Desirae, Tom Warner and Shantel discussed the USDA-NRCS/SWCD Memorandum of Agreement. While the agreement is in a more updated format/structure, it is the same as it has been in years past.
  - M/S/P Overholser, Jacobson move to approve entering the Memorandum of Agreement. All in favor.
- Desirae and Tom Warner discussed the amendment for the Fagen RIM repair contract 2020-2. The amendment included changing the contract install date to 11/30/2020 to fit within the grant end date of 12/31/20 as well as increasing the cost share amount by \$826.00. The increase is due to extra fabric and rock that was needed for the Rim wetland repair project and was approved by the WCTSA Engineer. Total amount would change from \$7165.00 to \$7991.00.
  - M/S/P Jacobson, Overholser approve amendments to the Fagen RIM repair contract 2020-2. All in favor.
- Tom Warner presented cost share vouchers for payment as follows:
  - Fagen RIM repair contract 2020-2 for \$7991.00
  - D. Schoenecker RIM repair contract 2020-3 for \$16957.50
  - T. Fleming RIM repair contract 2020-1 for \$10,820.00
  - D. Schoenecker well sealing contract 2020-6 for \$400.00
    - M/S/P Overholser, Jacobson approve cost share vouchers for payment as discussed. All in favor.
- On behalf of Chippewa SWCD staff, Desirae requested a review of wages for 2021. Discussion was held about COLA and/or flat rate or percentage increase.
  - M/S/P Overholser, Jacobson approve a 2% wage increase for all Chippewa SWCD staff members. All in favor.
- Desirae requested an allowance for apparel for Chippewa SWCD staff and board members as well as a boot allowance for Chippewa SWCD staff.

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- M/S/P Overholser, Jacobson move to approve a \$175 clothing allowance for all staff and board members (waiting to order until new electives take office) and \$100 reimbursable boot allowance for staff.

## 9. Important Upcoming Dates:

- Resolutions due to Desirae by November 9
- Annual Convention online Tuesday, December 8

## 10. Adjourn

**Next Meeting:** December 7, 2020 at 3 p.m., Zoom call, Courthouse