

## CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139

Fax 320-269-8593



### Chippewa Soil and Water Conservation District Regular Board Meeting December 12, 2013 Montevideo Public Library

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo MN 56265.

Meeting was **called to order** by Chairman Larry Kittelson at 9:00 a.m.

Members **present**: Schuler, Eisenlohr, Sunderland, Roelofs, Kittelson.

Others **present**: SWCD staff: Jean Diggins, Zach Bothun, Tom Warner, Desirae Sharp;  
NRCS staff: Lisa Gentele, Mike Timmermann, Jeff Lopez and Matt Gilbertson County Commissioners and Pete Beckius, consultant.

M/S/P Schuler, Sunderland approve the agenda/with additions.

M/S/P Sunderland, Roelofs approve the November minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

### **Staff reports**

#### **Jean Diggins/Desirae reported:**

- We continue to work on the new webpage. It is close to going LIVE.
- The supervisors and staff recapped the state convention. They recognized and congratulated Steve Sunderland for being named Supervisor of the Year at the State Convention.
- Diggins reported that the IRS mileage rate had changed to .56 from .555 in 2014.
  - M/S/P Sunderland/Roelofs to follow the IRS mileage rate in 2014.
- Staff presented a wearing apparel request to the Board. The Board requested them to bring a list of vendors and prices.
- Diggins reported that a BWSR team will be here on January 13<sup>th</sup> working with the County LGU and the SWCD on grant verification for FY 2012.
- The County's water plan is due to be approved on Dec. 7<sup>th</sup>. The next local water plan meeting is planned for Jan. 22<sup>nd</sup> 2014.

#### **Tom and Zach's report:**

- TOM:
  - went over their monthly activities of WCA (1026 contribution agreement workload)
  - reported the rain garden at the Montevideo High School was finished.

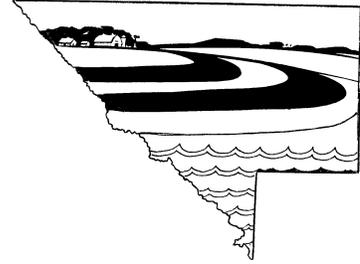
AN EQUAL OPPORTUNITY EMPLOYER

## CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139

Fax 320-269-8593



- M/S/P Eisenlohr, Schuler to approve Polly Kruger's (13-3) (Sec. 31 of Lonetree) cost-share payment of \$6,000. The total cost of the project was \$21,719 for two water sediment control basins. This was in conjunction with an NRCS EQIP Contract.
- **Zach:**
  - reported on the status of the applications for the DNR Working Lands Initiative meetings for implementing Prairie Plan local technical team meetings.
- **Shantel's Report: given by Lisa**
  - Gave her monthly activity report.
  - Shantel gave birth to Corbin Joseph on Dec. 4<sup>th</sup>.
  - New phones will installed close to the holidays.

### **OTHER:**

Commissioner Lopez and Steve Sunderland led a discussion about the Mn River Board meeting that was going to be held in Olivia on December 16<sup>th</sup>.

Meeting adjourned.

Following the Regular Board Meeting, Pete Beckius facilitated a Personnel meeting with the Board to discuss the existing staff's job descriptions and to name a replacement for the retiring District Manager. He had prepared a scoring sheet to aid in the re-staffing project. Following the project outcome, the Personnel Committee met. They will report at the January 6<sup>th</sup> meeting.

**Next Meeting: *January 6<sup>th</sup>, 2014 3:30 p.m. Courthouse***