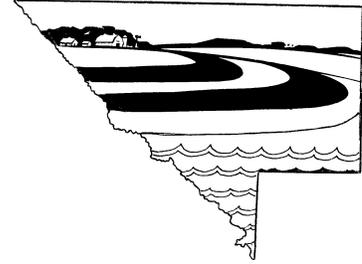


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting January 8, 2018

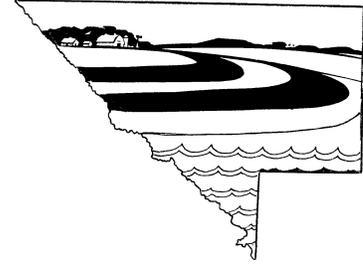
Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Vice Chairman Dawn Schuler at 3 p.m.
 - Members **present**: Schuler, Trager, Eisenlohr, Sunderland
 - Others **present**: SWCD staff: Desirae Sharp, Zach Bothun, Tom Warner, Tom Sletta; County Commissioner: Jeff Lopez
2. M/S/P Sunderland, Eisenlohr approve the agenda/with additions.
3. M/S/P Eisenlohr, Sunderland approve the December minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **Annual Business:**
 - Rotation of Officers for 2018
 - Board Chair: Dawn Schuler
 - Vice Chair: Steve Sunderland
 - Secretary: Calin Eisenlohr
 - Treasurer: Ray Trager
 - Member: Scott Roelofs
 - Committee Assignments
 - Personnel Committee: Steve Sunderland and Ray Trager
 - WCTSA Joint Powers Board: Ray Trager
 - Local Water Plan: Steve Sunderland
 - Monthly meeting date and time: first Monday of the month at 3 p.m. in the Chippewa Room of the Chippewa County Courthouse
 - Supervisor Compensation Rate: \$75 per day + mileage and reimbursable meals
 - Mileage Rate: IRS Standard Mileage Rate (currently 54.5 cents per mile)
 - Official Depository: Minnwest Bank
 - Official Newspaper: Montevideo American News
 - M/S/P Trager, Sunderland approve to accept all annual business changes as listed above.
6. **New Business:**
 - Professional Services Agreement: Zach proposed and discussed a professional service agreement with Centrol. This agreement will allow Centrol to write plans for cover crops as well as training SWCD staff. Plans will meet NRCS standards and specs. The agreement will be for 1 year as a pilot project and may be extended further or stopped at any time. The estimated cost will be \$2200-3200 per plan.
 - M/S/P Sunderland, Trager approve professional service agreement with Centrol pending County Attorney review of the agreement.

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- Buffer Cost Share contracts presented by Tom Sletta. Contracts were approved (M/S/P Eisenlohr, Sunderland) as follows:

NAME	CONTRACT	LOCATION	ACRES	AMOUNT
DALE PETERSEN	18-11 BL	119-38-23	3	\$ 900.00
DAVE FRENZEL	18-14 BL	119-39-19	0.9	\$ 270.00
BEN NATH	18-30 BL	117,118-39-22,9	2.7	\$ 810.00
DOUG KLINGHAGEN	18-32 BL	118-38-12	1.8	\$ 540.00
DUAINE KURTZBEIN	18-34 BL	117-40-23	2.9	\$ 870.00
LOREN GOSSELING	18-36 BL	117-37-16,17	1.6	\$ 480.00
SUE NELSON	18-61 BL	119-38-29	1.5	\$ 450.00
TOTAL			14.4	\$ 4,320.00

- Staff discussed purchasing truck and computer as listed in the local capacity work plan. Staff will get estimates to present to board.

Tom W.'s Report:

- Tom reported his monthly activities and updates that include but are not limited to: put together RIM re-seeding material and sent to BWSR for reimbursement, contacted MN Valley Light & Power Association about confining their easement regarding Lee CREP easement, sent existing RIM easement to family of deceased landowner, worked with landowners on buffer questions & cost share, worked on tile drain requests, worked on WCA year-end report for BWSR, contacted legislative assistance for appointments for MASWCD Legislative Days, completed USDA 2018 Security Awareness Training, picked up updated Lincpass in Marshall, ordered more trees, met with Thompson, neighbor, and renters about projects, printed off finals construction plans for Thompson and got bid packets ready for him, and talked to contractor that is placing bid on Buseman/Arends project.

Zach's Report:

- Zach reported his monthly activities and updates that include but are not limited to: worked on the NLMP and Capacity Grant writing, wrote CRP/CREP plan, assisted buffer walk-ins, phone calls, etc., worked on tree planting sales/plans/estimates, attended a meeting and teleconference with Big Stone and Swift SWCD about possible MOA/PSA with Centrol, put together a few CRP proposals and discussed CREP with a few landowners, finished fall dormant seeding on Dec 20th, put all equipment away and winterized tree building, and completed AgLearn security awareness training.

Tom S.'s Report:

- Tom reported his monthly activities and updates that include but are not limited to: CREP letters, CREP proposals, buffer cost share, list of non-compliant landowners for buffers.

Next Meeting: February 5, 2018 at 3:00 p.m. in the Chippewa Room, basement of the Chippewa County Courthouse