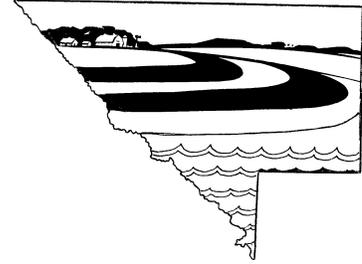


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting March 9, 2018

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

1. Meeting was **called to order** by Chairman Dawn Schuler at 3 p.m.
 - Members **present**: Schuler, Trager, Eisenlohr, Roelofs, Sunderland
 - Others **present**: SWCD staff: Desirae Sharp, Tom Warner, Tom Sletta; NRCS staff: Shantel Lozinski; County Commissioner: Jeff Lopez
2. M/S/P Roelofs, Trager approve the agenda/with additions.
3. M/S/P Roelofs, Trager approve the February minutes.
4. The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.
5. **New Business:**
 - Buffer Cost Share contracts presented by Tom Sletta. Contracts were approved (M/S/P Trager, Roelofs) as follows:

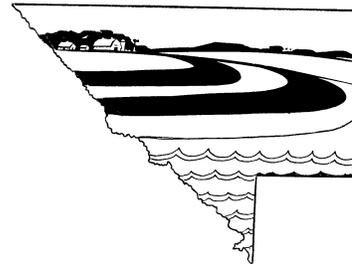
NAME	CONTRACT	LOCATION	ACRES	AMOUNT
BRENDA MEYER	18-16 BL	118-37-15	1.6	\$ 480.00
CHANTAL REDER	18-43 BL	119-39-11	1.2	\$ 360.00
BOB CONDON	18-62 BL	117, 118-38-1, 2, 9, 11	5.52	\$ 1,656.00
MIKE TEBBEN	18-63 BL	117-38-12	0.4	\$ 120.00
TONY SEEMAN	18-21 BL	118-39-14	2	\$ 600.00
TOTAL			10.72	\$ 3,216.00

- Tom W. presented a 2016 State Cost Share & 2016 Local Capacity Funds Cost Share Contract for B. Meyer. The project will be a WASCOB in Kragero Section 17. Total project cost is \$19,875 and cost shared amount will be \$14,906.25.
 - M/S/P Sunderland, Eisenlohr approve \$14,906.25 in cost share from 2016 State Cost Share Funds and 2016 Local Capacity Funds for this project.
- Tom W. presented a DRAP Cost Share amendment for the Halvorson Mgmt contract. There was an error caused by the rock unit of measure causing the bid to raise. Amendment is to increase the cost share by \$4,943.65.
 - M/S/P Trager, Roelofs approve increasing cost share on this stream channel stabilization project to a total of \$49,869.65.
- Tom presented the 2018 Local Capacity Grant Agreement.
 - M/S/P Sunderland, Eisenlohr accept the 2018 Local Capacity Grant agreement.

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- Zach presented the revised Non-Structural Land Management Policy (NLMP).
 - M/S/P Trager, Roelofs accept the revisions of the NLMP.
- Zach discussed the revised Central Professional Services Agreement. An estimated cost schedule was added.
 - M/S/P Sunderland, Trager approve the revisions to the Central Professional Service Agreement.
- Tom W. presented the Professional & Tech Services work order agreement for the Jerry Lee easement reimbursement of \$2000.
 - M/S/P Trager, Roelofs approve the Professional & Tech Services work order agreement.
- Tom W. presented estimates for a pick up truck. The 2008 Ford F-250 would be traded in upon the purchase of a new truck. Bids received were \$34,719 with \$11,000 for trade in making a purchase cost of \$23,719 for a 2018 Ford F-250 Crew XLT and \$50,340 with a cost of \$31,972 after trade in for a 2018 Chevrolet Silverado 2500HD.
 - M/S/P Trager, Eisenlohr approve to purchase the 2018 Ford F-250 Crew XLT.
- Desirae presented a 10 panel folding hook and loop display board to be used for expos, fairs, presentations, etc. Cost of the display board is \$505.64.
 - M/S/P Roelofs, Trager move to purchase display board.
- Steve Sunderland presented an NACD Fly-In delegation convention he has the opportunity to attend.
 - M/S/P Roelofs, Trager approve to reimburse up to \$1000 in expenses for convention attendance.
- Desirae discussed the Women in Leadership Development (WILD) Expo to be held Saturday, April 14th at the Greater Milan Initiative building in Milan. The SWCD, Local Water Plan, and NRCS were asked to have a booth emphasizing our products and services. Local Water Plan will cover the cost of the booths.

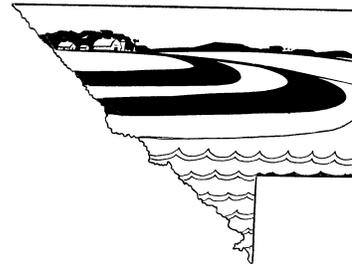
Tom W.'s Report:

- Tom reported his monthly activities and updates that include but are not limited to:
WCA: review site for Clara City Solar LLC alternative location-issued a WCA No-Loss Notice of Decision, contacted Montevideo City Manager about city owned site that they want to develop-had possible wetland on site, worked on tile drain requests as they come in.
BUFFERS: November 2, 2018 deadline for SWCD to adopt plan for ongoing tracking of compliance and have it posted to the SWCD website by Nov 2, 2018; landowners in or calling about buffers, deadlines, seeding requirements.
CONTRACTS: WASCOD cost share contract for B. Meyer & channel stabilization contract amendment for Halvorson Mgmt.
CREP: working with several landowners about foodplots on CREP/RIM easements; waiting for paperwork from BWSR on the Fagen Farm RIM easement swap; Jerry Lee RIM

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easement almost finalized and paid; working with landowner on easement split and possible easement violation

PROJECTS: went over final construction plans with Bruce Ostlie for water & sediment control basin; working with Ron Schultz on a water retention project; sent out letters to all landowners doing construction practices this year about timelines and payments; Jerry Lee streambank project to proceed as soon as possible this spring right after the mussel survey has been completed; Dry Weather Creek/County Road 35 project.

TREES: have about 4000 trees sold and 44 five hundred foot rolls of fabric sold; working with landowner in Brown County to install 27 rolls of fabric in 2019.

OTHER: proof read annual report; mapped approved buffer cost-share contracts in elink; contacted legislative assistants to Senator Lang and Representative Tim Miller to make sure appointments with them on 3/13 are still set up for legislative days; attended SWCD District Manager meeting in St. Cloud on Feb 28; listened to conference call related to NRCS/BWSR/MASWCD current and future grant agreements; Julie Krebs-BWSR Grants Compliance Specialist coming on Tuesday, March 13 to do a 2016 Local Capacity Services Grant reconciliation.

Zach's Report:

- Zach reported his monthly activities and updates that include but are not limited to: seed/seeding proposals and orders (over 100 sites to seed totaling just under 400 acres); meeting with CRWP to discuss 1W1P Governance and 319 Grant application for projects; discussions about Dry Weather Creek/Cty Rd 35 project with all participants-trying to get installation to happen by the end of June due to funding sources; discussed with landowners about buffers and buffer installation along with other staff & created maps for out of county landowners and adjoining YM SWCD; Feb 21 cover crop/reduced tillage meeting; AIG Grant meeting/discussion with CRWP and Swift SWCD about conducting landowner outreach events with landowner panels; reviewed and modified the NLMP and Control PSA for re-approval and signature due to BWSR and Control review; attended the HCWP annual meeting on Feb 28; discussed cost share projects with staff and added a few sites to the project list to look at this spring/early summer; annual report articles written; acquired quotes for new pickup from Schwieters Ford and Adams Motor; tree plans/orders for spring; starting BWSR BBR.

Tom S.'s Report:

- Tom reported his monthly activities and updates that include but are not limited to: CREP proposals, buffer cost share, Hawk Creek meeting in Renville, and cover crop & soil health meeting.

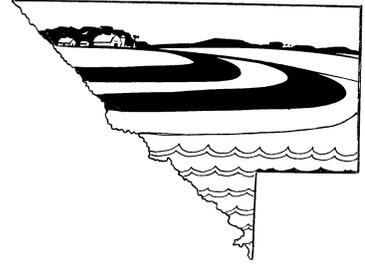
Shantel's Report:

- Shantel reported her monthly activities and updates that include but are not limited to: ETV training (State Office Feb 7-8), CSP sign up promotion, CRP seeding checks/seed tags/partial payments, reporting AC applied, cultural resources investigations submitted for 2019 projects, 1026s, ranking 2018 EQIP applications, uploading easement monitoring.

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Shantel also noted the following: Cathee Pullman is on medical leave and will be going back to Maine-Curtis Elke will be acting State Con, National Civil Rights office review will be March 13, Annual Township meeting will be March 19th, and CRP CP21 can re-enroll.

Next Meeting: May 7, 2018 at 3:00 p.m. in the Chippewa Room, basement of the Chippewa County Courthouse