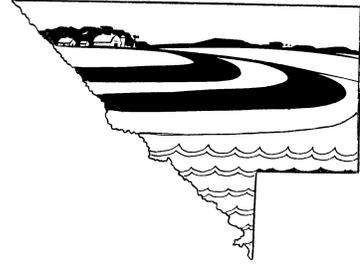


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting January 4, 2016

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Steve Sunderland at 3 p.m.

Members **present**: Schuler, Sunderland, Kittelson, Eisenlohr, Roelofs

Others **present**: SWCD staff: Tom Warner, Desirae Sharp, Zach Bothun; County

Commissioners: Jeff Lopez and Matt Gilbertson

M/S/P Kittelson, Schuler approve rotation of officers for 2016 as follows:

Chairman: Calin Eisenlohr

Vice Chair: Scott Roelofs

Secretary: Larry Kittelson

Treasurer: Dawn Schuler

Legislative/Training: Steve Sunderland

M/S/P Kittelson, Sunderland approve the agenda/with additions.

M/S/P Schuler, Sunderland approve the December minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

Staff reports

Tom reported:

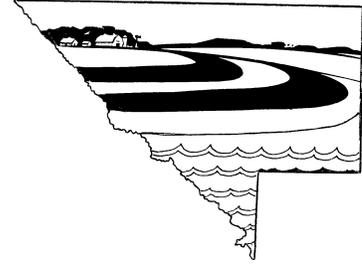
- Tom discussed two applications for field wind breaks. M/S/P Kittelson, Roelofs approve both windbreaks as follows:
 - 380 Field Windbreak Cost-Share Contract 14-5 for Mike D. Prekker in Crate Section 30. Cost share not to exceed \$922.50 or 75 percent of the total eligible cost, whichever is less.
 - 380 Field Windbreak Cost-Share Contract 14-6 for Ed Sachariason in Leenthrop Section 19. Cost share not to exceed \$947 or 75 percent of the total eligible cost, whichever is less.
- Tom dicussed computer estimates for Zach and himself.
 - M/S/P Schuler, Kittelson approve to purchase new computer equipment for Tom and Zach with the Local Capacity Funding when it is issued.
 - Estimates are as follows:
 - \$954 per High Performance T1700
 - \$127.50 per 1 GB AMD FirePro V4900
 - \$540 per 256GB Solid State Drive

AN EQUAL OPPORTUNITY EMPLOYER

CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



- New Monitors will also be purchased
- 3 year warranty is included
- Tom discussed a truck estimate from Schwieters Ford
 - Board requested another estimate from Adams Motor Co.
- Tom discussed the 2003 Ford truck
 - Board would like to list truck on government surplus or trade

Desirae reported:

- Desirae discussed our MASWCD dues.
- Desirae noted that the 1026 Contribution agreement has ended and all paperwork has been sent to Stefanie Martinez at MASWCD for payment processing.
- Desirae discussed the Local Capacity Grant.
 - M/S/P Schuler, Kittelson approve Sunderland to sign.
- Desirae discussed the request to help fund the Envirothon.
 - M/S/P Schuler, Kittelson approve to donate \$150 to the Area II Envirothon.
- Desirae noted the IRS Federal Mileage Rate change.
 - M/S/P Kittelson, Sunderland approve to follow IRS Federal Mileage Rates for 2016.

Zach Reported:

- Zach reported that he has been working on buffer inventory.
- Zach has also been working on tree plans & estimates as well as seed & seeding estimates for CRP.
- Zach wrote numerous articles for the annual report as well as helped organize the rough draft.
- Zach and Tom got the pick up estimates.
- Zach has had some walk in traffic about RIM easements and CRP.
- Zach worked on FBAP Grant reporting.
- Zach attended a water plan meeting on Dec 14.

Shantel's Report:

- Shantel has been busy with CSP payments.
- Shantel noted that she is down to about 10 1026s.
- Shantel noted that CRP plans and CCRP still have Jan 1/Feb 1 start date.
- Shantel has been working on EQIP eligibility and plan work.
 - Several applications for state cost share, water & sediment control basins, grade stabilizations, etc. She is working on total estimates yet.
- Shantel sent her 048 Cultural Reviews to the State Office
- Shantel noted that the 1026 Contribution Agreement is completed.
- Shantel checked seeding tags for fall CRP seedings.
- Shantel noted that the courthouse air exchanges were replaced.

OTHER:

Next Meeting: Feb. 1, 2016 @ 3:00 p.m., Chippewa Room, Courthouse

AN EQUAL OPPORTUNITY EMPLOYER