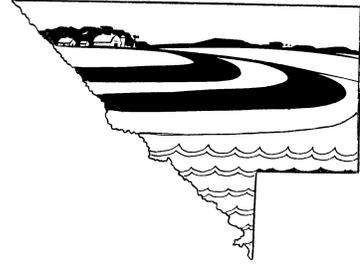


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting March 7, 2016

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Calin Eisenlohr at 3 p.m.

Members **present**: Schuler, Kittelson, Eisenlohr, Roelofs, Sunderland

Others **present**: SWCD staff: Tom Warner, Desirae Sharp, Zach Bothun; NRCS: Shantel Lozinski; County Commissioners: Jeff Lopez and Matt Gilbertson; MDA: Dan Langseth

M/S/P Kittelson, Sunderland approve the agenda/with additions.

M/S/P Schuler, Kittelson approve the February minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

Dan Langseth from the Minnesota Department of Agriculture visited our board meeting to discuss some upcoming programs they are doing and would like to have partnership in. He informed the board and staff about the Township Water Testing Program and the Nitrogen Fertilizer Management Program. He is hoping to have a partnership with SWCDs to put together mailing lists, disperse info, and do education and activities. Chippewa County is scheduled for 2017-2018 testing. Payment to the SWCD is based on the number of households.

### **Staff reports**

#### **Desirae reported:**

- Desirae noted that Year End Financials have been completed and submitted to Bill Eisele at BWSR for review. Website updates are also complete. She also let the board know that the SWCD would likely need an audit this year but is waiting for verification from Bill.
- Desirae noted that the Annual Report had been mailed. Three thousand one hundred thirty one copies were mailed.
- Desirae discussed the area II meeting being held in Foley on April 13. There will be no attendees.

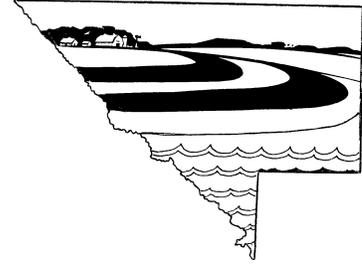
#### **Tom reported:**

- Tom discussed cost share contract 15-1 for a lined waterway 468 in Sparta Section 6. Total cost estimate is \$7346. This is also in conjunction with an NRCS program.
  - M/S/P Sunderland, Kittelson approve cost share contract 15-1 for R. Huber for \$4234 not to exceed 75%.

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- Tom discussed cost share contract 15-2 for a 380 field windbreak in Havelock Section 35. Total cost estimate is \$4180. There will also be CRP on trees and \$1000 from the waterplan. Cost share is on the fabric component of the field windbreak.
  - M/S/P Sunderland, Kittelson approve cost share contract 15-2 for M. Boike for \$2135 not to exceed 75%.
- Tom noted that the Local Capacity funds workplan had been approved and the money has been received.
- Tom discussed the truck quotes again. Quotes are as follows.
  - 2016 Ford F250 Crew \$34,281
  - 2016 Dodge 2500 Crew \$41,130
  - 2016 Chevrolet Silverado 2500 approx \$43,130
  - M/S/P Sunderland, Roelofs approve to purchase 2016 Ford F250 Crew with 75% cost shared from local capacity funds. Also approve to trade in 2003 Ford F150.
- Tom discussed the possibility of acquiring a Ranger. Board asked to see more quotes.
- Tom discussed hiring seasonal help or a summer intern. It was decided that at this time one is not needed but will re-open discussion if the need arises.
- Tom noted that there is 5200 trees ordered so far, 78 rolls of fabric sold, and 14 planting sites.
- Tom discussed his monthly activities.

### **Zach Reported:**

- Zach discussed setting a policy for a seeding down payment.
  - M/S/P Kittelson, Roelofs approve to require 15% down before planting or May 1 for 2016 seedings.
- Zach discussed the benefits of using a drone for site visits.
- Zach discussed his monthly activities including but not limited to: CRP proposals, seed/seeding proposals, district capacity funds workplan, annual reports, tree plans, buffer inventory, DRAP Rim webinar, landowner walk ins, scheduling mowing, tilling & other jobs.

### **Shantel's Report:**

- Shantel discussed her monthly activities of but not limited to: EQIP planning (13 applications), reviewing EQIP plans, finishing designs, CRP plans, 1026s, EQIP scoring, CSP re-enrollment letters, etc.
- Shantel explained and discussed USDA's new Client Gateway with the board and handed out some information on it.
- Shantel gave her presentation on Civil Rights/MOU.
  - M/S/P Sunderland, Schuler approve the MOU.

### **OTHER:**

***Next Meeting: April 4, 2016 @ 3:00 p.m., Chippewa Room, Courthouse***