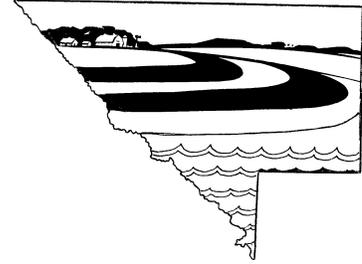


CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



Chippewa Soil and Water Conservation District Regular Board Meeting September 12, 2016

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

- Meeting was **called to order** by Chairman Calin Eisenlohr at 3 p.m.
- Members **present**: Schuler, Eisenlohr, Sunderland, Kittelson, Roelofs
- Others **present**: SWCD staff: Tom Warner, Desirae Sharp, Zach Bothun; NRCS: Shantel Lozinski; County Commissioners: Matt Gilbertson, Jeff Lopez

- M/S/P Kittelson, Sunderland approve the agenda/with additions.
- M/S/P Sunderland, Schuler approve the August minutes.
- M/S/P Schuler, Kittelson approve the August special meeting minutes.

- The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

Old Business:

- Desirae discussed Tom Sletta's acceptance of the Farmbill Technician position. He will begin at Chippewa SWCD on September 19.
- Desirae discussed the computer/IT system quote. She also passed around an operational agreement & common computer environment update. Board decided to wait on the back up server system until the agreement is settled.

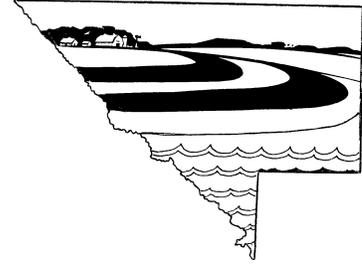
New Business:

- Desirae discussed BWSR Academy. BWSR Academy is set for October 24-26 at Craguns.
 - M/S/P Schuler, Roelofs approve SWCD staff to attend academy.
- Desirae discussed annual convention. Annual Convention is set for December 4-6 at DoubleTree.
 - Kittelson, Sunderland approve supervisors and three staff to attend.
- Desirae discussed tablets and smartphones. She is currently working with Verizon to update cell phones and add a line. Smartphones will be used instead of having both tablets and phones.
- Desirae discussed moving 5th grade field days to the fall next year.
- Tom discussed three cost share contracts. The first contract was for a lined waterway. The total estimated cost of the project is \$17,240. This project will be covered at 100% with DRAP Phase III money. The second contract is for an earthen diversion. The total estimated cost of the project is \$7098.50. Cost share would be \$5324 or not to exceed 75% of the total project. The third cost share contract is for a grade stabilization structure. For this project

CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11TH STREET
COURTHOUSE
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



EQIP covers approximately 50%. The estimated total project cost is \$64,841. Cost share on this project would be 25% or \$12098.75.

- M/S/P Sunderland, Kittelson approve P. Tostenson (Sparta 20) lined waterway project using DRAP Phase III dollars, approve G. Jordahl (Tunsberg 2) earthen diversion project using cost share money not to exceed 75%, and Schow Bros. grade stabilization projects using cost share money not to exceed 75%.

Tom reported:

- Tom discussed his monthly activities that included but were not limited to: cost share work, entered cost share into elink, worked on tree plans, worked on tile drain requests, read DNR ob wells, fielded questions on buffers, prepared information for new hire, interviewed job applicants, offered position, organized office for new employee, cubicles, etc.

Zach Reported:

- Zach discussed his monthly activities that included but were not limited to: buffer walk-ins, phone calls and corrections; roto-tilling discing and mowing jobs; CREP/RIM spot checks; CRP proposals, quote, tree plans, and shapefiles for FSA; seed and seeding proposals for fall and spring; RIM easement work; interseeding for Struxness; fabric machine brought to Clarkfield for extra disc attachments and tune up; adjusted capacity grant to accommodate the extra \$22,000; wetland bank seed/seeding proposal for landowner in LqP County; Truax seed slinger purchased; buffer meeting; little people's garden; photos for conservationist of the year; and cover crop program.

Shantel's Report:

- Shantel met the deadline of September 9th for CRP plans. Over 250 plans this year (twice the normal amount).
- Shantel noted that they have 10 EQIP applications.
- Shantel has been doing CRP field checks.
- Shantel noted that 1026s have been coming in. Biologist will process new requests, Shantel will process already certified requests.
- Shantel has done CRP status reviews and CRP practice certifications.
- Shantel has been working on 2017 CSP-need to finish field verification and plans.
- Shantel mentioned that there is currently a waitlist for CRP, the CRP national cap is close.

OTHER:

Desirae noted important meeting dates as follows:

- WCMASWCD Area II meeting: September 21 at 9 a.m. at Elmerz in Sauk Centre
- BWSR Academy: October 24-26, Cragun's
- Annual Convention: December 5-6, DoubleTree Bloomington

Next Meeting: October 3, 2016 3:00 p.m. Chippewa Room, Courthouse