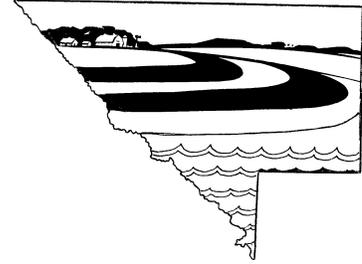


# CHIPPEWA SOIL AND WATER CONSERVATION DISTRICT

629 NORTH 11<sup>TH</sup> STREET  
COURTHOUSE  
MONTEVIDEO, MINNESOTA 56265

Telephone 320-269-2139



## Chippewa Soil and Water Conservation District Regular Board Meeting February 1, 2016

Minutes of the Chippewa Soil and Water Conservation District, Courthouse, NRCS/SWCD office, Montevideo, MN 56265.

Meeting was **called to order** by Chairman Calin Eisenlohr at 3 p.m.

Members **present**: Schuler, Kittelson, Eisenlohr, Roelofs

Others **present**: SWCD staff: Tom Warner, Desirae Sharp, Zach Bothun; NRCS: Shantel Lozinski; County Commissioners: Jeff Lopez and Matt Gilbertson

M/S/P Kittelson, Roelofs approve the agenda/with additions.

M/S/P Schuler, Kittelson approve the January minutes.

The Treasurer gave the **Treasurer's report** and the supervisors placed it on file subject to audit and authorized payment of the bills as presented.

### **Staff reports**

#### **Desirae reported:**

- Desirae suggested keeping Minnwest bank as the SWCD bank depository.
  - M/S/P Kittelson, Schuler approve to designate Minnwest bank as the SWCD depository for the 2016 year.
- Desirae presented the 2016 Minnesota Management & Budget Pay Equity Report.
  - M/S/P Kittelson, Schuler approve to submit report to MMB.
- Desirae noted another training opportunity in conjunction with the PERA & GASB 68 meeting she is attending in Jordan on the 17<sup>th</sup>.
  - M/S/P Schuler, Roelofs approve for Desirae to attend the year end workshop in Shakopee on the 16<sup>th</sup>, including lodging and meals.
- Desirae discussed the 2016 Legislative Days. They are set for March 21 & 22.
  - M/S/P Schuler, Roelofs approve Zach, Desirae and Steve to go.

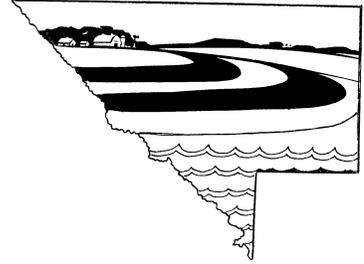
#### **Tom reported:**

- Tom discussed a cost share amendment change for grassed waterway cost share contract 14-2 for Steven Norman.
  - M/S/P Kittelson, Roelofs approve to change the installment date from 12/31/15 to 10/01/16.
- Tom discussed a cost share contract for a water and sediment control basin. There is also an EQIP application for the project.
  - M/S/P Schuler, Kittelson approve cost share contract 14-7 for Ben Nygaard. The 638 Water and Sediment Control basin will be in the NW ¼ of the NW ¼ of Sparta 2.

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Total project cost estimate is \$8989. Cost share is not to exceed \$2247.25 or 75% of the total eligible cost, whichever is less.

### **Zach Reported:**

- Zach reported that he has been working on seed orders and seeding estimates.
- Zach has also been working on CRP quotes.
- Zach noted that he has finished his annual report articles.
- Zach is working through the easement process for Monson.
- Zach has been making landowner contacts about existing RIM easements.
- Zach and Tom received pickup quotes from Schwieters & Adams.
- Zach worked on the District Capacity Grant plan.

### **Shantel's Report:**

- Shantel informed the board that she has a new Ultima Services contracted employee. Brentt Fease will be in the office 40 hours a week performing administrative functions. They are currently working on getting him computer access.
- Shantel has been doing EQIP planning and estimates. NRCS currently has 13 applications for trees, structures, dam rehabs, & grazing.
- Shantel executed the 2015 deferred CSP payments.
- NRCS switched trucks. Got rid of the old truck that had transmission issues.
- NRCS has a few CRP plans they are working on for buffers, trees & field windbreaks.
- Shantel has been working on CSP mods.
- Shantel discussed Steve Norman's project.

### **OTHER:**

***Next Meeting: Mar. 7, 2016 @ 3:00 p.m., Chippewa Room, Courthouse***